

**Advisory Board
Teleconference
May 12, 2008
2:30 – 3:00 p.m.**

Board Members: Lucy Fossen, Kayla Tinker (SD); Leslie Himsted (AR); Barb Schweitzer (ND); Jamey Kendall (KS); Larry Weatherford (OK); Amy Brower (NE); Jeanne Egger (NE); Brad Schafer (NE), Sharmini Rogers (MO), Majed Dasouki (KS), Sharon Vaz (OK)
Regional Coordinating Center Staff: John Mulvihill, Lori Williamson, (OK), Kyna Byerly, (MO), Roxane Joens-Matre (IA)
Other Attendees:

Meeting Summary

Agenda Item	Discussion points	Action Steps
Lay Advocate Pilot Project Review Recommendations	The proposed review process and modified review form discussed last time will be sent, along with comments and proposed changes, for review and input.	Documents with discussed changes to be sent to entire board for review and further input before final decision.
Pilot Projects 2007/2008	Two funded: “Using an electronic child profile to enhance performance” , Nancy Hoffman, MO and “Newborn Screening, What Providers and Parents Need to Know” , Sharmini Rogers, MO (partial funding of \$20,000)	
Year 5 (June 1, 2008 – May 31, 2009) budget	Have not received Notice of Grant Announcement (NGA) yet. Will have a 2% cut to the budget after NGA, so re-budgeting will be necessary. May 31 st is end of fiscal year; all invoices must be submitted by this date.	Anyone with outstanding project or travel invoices must submit them before May 31 (or incur expense by May 31 with submission of invoice in June).
GoTo Meeting Feedback	Several liked having this capability. One not able to log in and access. One questioned if we typically had visuals beyond the agenda? One noted toll free number was necessary for access.	Send feed back on GoTo Meeting use to Williamson.
Evaluation	Roxane has developed draft evaluation plan for entire collaborative project, centered around the common evaluation measures developed nationally for the regional collaboratives. Web based forms for submission of data under development. RCC will be requesting data from states in the fall, report to HRSA Due Nov 30.	

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Other	<p>Byerly to make state visit/conference planning trip to SD this week</p> <p>Conference planning: agenda under development. Draft to be reviewed by board in June.</p> <p>Web site redesign: goal of functional beta site complete by June. Advisory Board to review in June; final completion by June 30</p> <p>Announcements: APHL conference, NBS and Genetic Testing Symposium, November 3-6, 2008, San Antonio, TX Abstract Deadline: June 13, 2008</p> <p>NSGC Abstract Deadline: Friday, May 16, 5:00 EST.</p> <p>June meeting of federal advisory committee postponed</p> <p>CDC/HRSA grant on piloting SCIDS screening, application due next Monday. Possibly IA/WI submitting? Other states may be interested</p> <p>CF Testing Workshops: first of 3 to be held in Texas at the end of the month. Participants in Jan. CF meeting were unaware.</p>	<p>Brower to forward info for dissemination</p> <p>Brower to forward info for dissemination</p>
Next Meeting:		June 9, 2008 at 2:30 PM, CDT