

**Advisory Board Meeting
Monday, October 27, 2008—3:30-4:30 pm
Summary**

Attendees: Barb Schweitzer (ND); Leslie Himstedt (AR); JoAnn Bolick (AR); Lucy Fossen (SD); Jamey Kendall (KS); Julie Miller (NE); Kim Piper (IA); Sharmini Rogers (MO); Holly Johnson (AR); Larry Weatherford (OK); Sharon Vaz (OK). Other Attendees: Annette Arnold (AR)

RCC Staff: Lori Williamson; Shona Whitehead

Agenda Item	Discussion	Action
Welcome and Attendance		
Review of Advocates' Project Review Protocol	Draft document sent to Advocate Work Group and Advisory Board at the same time. Advocates have not met formally to review, but initial feedback from Holly Johnson and Larry Weatherford was that it did reflect the intent and changes discussed by Advocate work group.	Please send feedback or changes to lori-williamson@ouhsc.edu by October 31, 2008.
Review of Heartland Regional Strategic Plan	After suggested changes are made, electronic copy will be posted on the website. In addition, a limited number of hard copies will be printed.	Please send feedback or changes to lori-williamson@ouhsc.edu by October 31, 2008.
Report of HRSA OPR site visit	Thank you to the Advisory Board for the feedback proved in preparation of this site visit. Board will receive a copy of the draft report from HRSA OPR once it is sent to HRCC. Board will then have the opportunity to make suggestions on the area of improvement to select. Sharmini Rogers asked about logistics for preparing for HRSA OPR site visit.	
Report of ACHDNC meeting	Julie Miller clarified in her written report that the process and criteria for EBR is still being reviewed to clarify the distinction between #3 and #4. Written report previously distributed.	

Agenda Item	Discussion	Action
Carry forward budget request	<p>There will be a carry-forward request.</p> <p>Items in the carry forward include:</p> <ul style="list-style-type: none"> • Ongoing and new pilot projects (4) • NBS exchange program • NBS Spring meeting • Region 4 IBEM-IS (LTFU clinical data collection) project <ul style="list-style-type: none"> • Funds are available for additional metabolic centers to participate. • Missouri has agreed to participate; in addition to Iowa and Nebraska • Kansas State Plan • State Genetics Coordinator needs • Pilot projects for cycle 5. Applicants will be asked to respond to specific service gaps, educational needs, or public health program needs. 	<p>ACTION ITEM: If a metabolic center is interested in participating in Sue Berry’s project please email lori-williamson@ouhsc.edu by noon on October 30, 2008</p>
Planning for FY 09-10	<p>Advocate work Group has agreed to work on Sookyung Shin’s Financial Resource Guide. List of other work group suggestions to be compiled and sent to Advisory Board. Board will be asked to prioritize proposals for next fiscal year.</p>	<p>ACTION ITEM: Please send any suggestions for projects in FY 09-10 to lori-williamson@ouhsc.edu prior to the next meeting.</p>
Next meeting		<p>TBD—survey to be sent to determine best day</p> <p>Agenda Items:</p> <ul style="list-style-type: none"> • Work Group updates • Planning for FY 09-10